



TRAINING OPPORTUNITY
Detrick Center for Training and Education
Excellence
Fort Detrick, MD

Course Title: Army Management Control Process Course

Dates/Hour/Location: 27 August 2007, 0830-1620, Community Support Center, Building 1520, Classroom 5.

Course length: 1 day (8 Hours) (*Attendees must complete all 8 hours*)

Registration Deadline: 17 July, 2007

Cost: \$275.00

Vendor/Address: Graduate School, USDA
Government Audit Training Institute, 600 Maryland Avenue,
S.W., Suite 260, Washington, DC 20024-2520

Course Overview This one day seminar covers the statutory and regulatory requirements of the Army's management control process, the underlying Army philosophy on management controls and the major elements of the Army's process. Emphasis is placed on the basic responsibilities of key players in the Army Management Control Process. This is primarily an overview course and is not intended to provide the detailed guidance needed by Management Control Administrators.

The objective of the course is to provide commanders, managers and Assessable Unit Managers with the knowledge needed to perform their management control responsibilities. Describe the respective responsibilities of key players for developing a Management Control Plan, conducting effective management control evaluations, identifying and documenting material weaknesses, establishing corrective action plans, and preparing annual statements of assurance.

Syllabus:

Module 1: Expectations and Responsibilities of Army Managers

Module 1: Statutory and Regulatory Framework

Module 3: Definition and Benefits of effective Management Controls

Module 4: When Management Controls Fail

Module 5: The GAO Standards for Internal Control

Module 6: The Army's Management Control Process

Target Audience: Army Commanders, Managers and Assessable Unit Managers. Course is limited to Ft. Detrick Employees only.

Course Manager: Tel. 301-619-7554/3360, Fax 301-619-2884 or E-Mail: USAGDCTEE@DET.AMEDD.ARMY.MIL

How to Nominate and Apply: FAX a completed DD Form 1556 to DCTEE (301-619-2884 or DSN 343-2884) or mail to bldg 1520 by the registration deadline. Make sure Blocks 17,19, 23, 25, 32, 33, and 34 are properly completed. Include nominee's email address and Training Coordinator's phone number and email address in Block 18. Training coordinators must add billing information in blocks 27 and 37. Do not attend unless you have received confirmation from the course manager. Although we try to accommodate all training needs, faxing a nomination to us does not guarantee a space allocation. Check with your activity Training Coordinator if you have not received confirmation two-four weeks prior to the class starting date.

NOTES:

Individuals who require special services or accommodations due to a disability should advise this office immediately (wheelchair access, interpreter, etc).